



IoCCDT Directors Meeting Dec 18 th 2019, Shearing Shed			
Minutes			
Present Gerry Mackinnon Chair (GM), Pete Holden Treasurer (PH), Anna Munro (AM), Liz Holden Secretary (LH) , Isebail Mackinnon (IM), Gillian Gibson (observer)			
Apologies: Fiona Hutton (FH), Winnie Mackinnon (WM), Caroline Mackinnon (CM), Gareth Cole (GC)			
Agenda items	Action agreed	Who	When
1. Matters Arising from Oct 31st 2019 <ul style="list-style-type: none"> Year of Coast and Water 2020. GM mentioned that SNH have a fund for projects. Library. Donald Mackenzie has agreed to investigate mobile storage for the books. Meanwhile the books are in the community shed. 	Circulate details of the fund in case anybody can use it	GM / LH	
2. Finance <ul style="list-style-type: none"> PH presented the balances for the three accounts and explained that he had transferred money from CREE into the Main account as agreed at the last meeting. The shop account will be used only for shop and moorings income and expenditure. 			
3. Update on recent NTS meetings <ul style="list-style-type: none"> LH had spoken to Clea Warner (CW) (18 Dec morning) for update after CW being away. The revised vision document was presented to the Board at the end of last week and P. Duffy will update Clea. CW mentioned that the vision document is not for public perusal being an in house working document. LH went over the revised wording in the Memorandum of Understanding. The reference to the third, Sept meeting in item 2 covers IoCCDT opportunity to comment on budgets and any significant changes of land / buildings use on Canna. The request for input to staff appointments will be covered in a separate document. The meeting agreed to accept the revised MoU. The meeting considered input on the wording of the documents for the Development Manager post, from CW and GC. The meeting agreed minor changes and agreed to put the advert out on social media to see what response there might be, before advertising in the press. IM will give a list of 'tags' to AM The meeting agreed to ask HSCHT for a revised timeline and estimated payment points so that we can ensure the NTS payment mechanism is in place 	<p>Let CW know that the meeting is happy with the MoU</p> <p>LH make edits, check with IM and then pass the advert on to AM who will create an advert suitable for the web. List of 'tags' to AM</p> <p>Contact HSCHT</p>	<p>LH</p> <p>LH / IM / AM</p> <p>LH</p>	

<ul style="list-style-type: none"> HIE – IM reported that she had contacted Just Enterprise as requested by HIE and was waiting to hear back. GM reported that she had also spoken to a senior person in HIE. IM recommends that we rejoin the Heritage Trust Network now that the community is working on Coroghon Barn. The closing date for the Coroghon Barn feasibility study funding through the Architectural Heritage Fund is Jan 31st. The max. amount is for £7500 but would need to be match funded. 	<p>Follow up Just Enterprise / HIE</p> <p>Let HTN know</p> <p>Consider approaching HIE for funding. Put together application form as the DM will not be in post</p>	<p>IM</p> <p>IM</p> <p>IM</p>	
<p>4. CREEL update</p> <ul style="list-style-type: none"> The accounts are complete and a provisional date of Feb 5th 2020 was set for the AGM The meeting discussed the unexpectedly high bill for use of fuel to run the new generator. A large number of hours (491) were logged during the set up process and this would not normally be the case. GG has been investigating the % fuel load that the new generator was set to. There would be a big difference in fuel used if set at 50% rather than 100%. The fuel meter should still be calibrated, as well as the formula to work out fuel usage. 	<p>Ask Dieselec if the % information was recorded when the generator was installed.</p> <p>Calibrate fuel meter</p>	<p>GG</p> <p>PH</p>	
<p>5. Dark Skies update</p> <ul style="list-style-type: none"> GG reported on the workshop that she and Mike attended in October. This was mostly concerned with activities related to Dark Sky status but they got helpful advice on how other communities have managed. The use of black tape on top of external lights might be a cheaper option than replacing with new lights. The meeting agreed that we should take the application forward. 	<p>Take the application forward</p>	<p>GG</p>	
<p>6. Key safes</p> <ul style="list-style-type: none"> It was suggested that individual households should be responsible for their own key safes. The meeting agreed to take this to the next community meeting for further discussion. 	<p>Put on the agenda for the next community meeting</p>	<p>LH</p>	
<p>7. 10k run 2020</p> <ul style="list-style-type: none"> AM reported that the run will take place on Saturday May 23rd. A notice saying this will be posted Jan. 3 and entries will open Jan 17. 			



<ul style="list-style-type: none"> LH reported that first aid cover is in place and insurance cover will be taken out in Jan. IM is looking into sponsorship and raffle prizes. Volunteers will be needed for marshals and other tasks. A band for the ceilidh needs to be confirmed. 	Insurance Sponsorship and raffle prizes Marshals Band	LH IM All FH	
8. Biosecurity for LIFE presentation <ul style="list-style-type: none"> It has been arranged for 3 members of this group to give a presentation to the community on Canna – provisionally on Jan 22 2020. 	Circulate details of event to all nearer the time	LH / GG	
9. Date for community firewood collection <ul style="list-style-type: none"> The ground is very wet but a start has been made in cutting logs and moving them into the field. A day will be needed, to further reduce the size of the logs, load into the trailer and deliver. The date will have to be decided when the ground is dry enough. 			
10. A.O.B. <ul style="list-style-type: none"> Congratulations were given to prize winning and shortlisted projects / enterprises over the last two months. Having three winners (Graficanna / community shop / CREE) is impressive for such a small community. GG spoke about a request from the Scottish Wildlife Trust, to create snorkel trails in the Small Isles. Costs need to be checked. The meeting was in favour subject to further information becoming available. IM said that she would be stocking the shop at the beginning of April. A date will be set in March to clean and repaint where needed. Locally designed goods for sale are in high demand – do get creative hats on. 	Confirm costs	GG	
11. Date of next meeting <ul style="list-style-type: none"> TBC 			