

IoCCDT Meeting July 5th 2018, Shearing Shed			
Minutes			
Present Gerry Mackinnon Chair (GM), Anna Munro Treasurer (AM), Liz Holden Secretary (LH), Pete Holden (PH), Isebail Mackinnon (IM), Winnie mackinnon (WM)			
Apologies			
Agenda items	Action agreed	Who	When
1. Matters Arising from April 20th 2018 <ul style="list-style-type: none"> The matter of the unpaid invoice has now been resolved LH reported that Alan Rankin (AR) has agreed to some work being done to try and keep the garden in order through July and August, with a view to funding longer term care in the future AOB - GDPR sorted for use and storage of community members emails Minutes of previous meeting accepted 			
2. Finance <ul style="list-style-type: none"> AM presented the current bank balances AM has sent the final accounts for 2017-18 to R A Clements our accountants NTS payments for both the Sanday road and also the CREE project manager have now been paid LH suggested that we should enable the NTS to pay into each of our accounts 	Pay final invoice Agreed, complete forms and send	GM / AM AM	asap asap
3. CREE / CREEL update <ul style="list-style-type: none"> Following a meeting earlier in the afternoon between directors, Charlie Doran and Steve Wade of Wind & Sun, it was reported that the project was well on time but with a current delay whilst HC Planners look at a small change to the proposed cladding of the inverter shed exteriors. Currently hoping to be and running by the end of September. See separate notes from this meeting. Still need to sort out how to monitor the diesel use (i.e. NTS and CREEL) on the tank outside the generator shed. 	Contact JA and AR to see if the cladding problem can be expedited Ask Dieselec about cost of putting in a monitor on the fuel pipe.	LH GM	asap asap

<ul style="list-style-type: none"> LH tabled an updated version of the operating plans and electricity agreements previously written by Stewart Connor (original project manager). They need a bit more work before circulating to the community for further discussion at the next community meeting Possible options were discussed for accessing quarterly metre readings and also for invoicing and collecting money. It was agreed that this would need to be discussed at the next community meeting. Need to see if direct debit can be set up with CREEL account WM suggested that anybody accessing buildings to read metres would need to be insured. The extra 15 days requested by the project manager have been funded by BIG 	<p>Tighten text of both documents and circulate to all before next community meeting</p> <p>Draw up a list of options and circulate to all before next community meeting</p> <p>Check with bank</p> <p>Check if current insurance covers this</p>	<p>LH</p> <p>LH</p> <p>IM</p> <p>LH</p>	<p>July 20</p> <p>July 20</p> <p>asap</p> <p>asap</p>
<p>4. Sanday Road update</p> <ul style="list-style-type: none"> The road is now completed and the final invoice can now be settled with the last grant payment from NTS A provisional date for an official opening to which all funders, Finlay Crawford and others with a close involvement are invited, was suggested as Weds. July 25th, during the ferry stopover. 	<p>Contact all funders to invite them to attend</p>	<p>IM / GM</p>	<p>asap</p>
<p>5. Shearing Shed update</p> <ul style="list-style-type: none"> Shearing Shed lease signed and sent to Alan Barrow. The Public Entertainment License has been granted and a copy plus our insurance cover is on display in the Shearing Shed as legally required. The new floor has been sealed and painted - thanks to AM and helpers Feedback from recent users (e.g. Daimh, St Columba's symposium, Bird ringers 50th celebrations) has been positive. Bob Swann thanked everybody who had contributed to the success of the birder' 50th celebrations. The display will stay in place until it is needed for a birding conference in November. 			

<p>6. Community Shop</p> <ul style="list-style-type: none"> • Caroline Mackinnon will undertake the cleaning assistant work from June until the end of August • The Gaelic names map has now sold out and we need to reprint 100 • Purchase tubes to hold prints in shop • WM asked if we could consider hanging the original. It was agreed that it could be hung above the bar in the Shearing Shed 	<p>Get some quotes for good quality paper prints Order cardboard tubes Look at the purchase of a frame</p>	<p>AM IM All</p>	<p>asap asap asap</p>
<p>7. Post Office update</p> <ul style="list-style-type: none"> • WM reported that she has retired from Royal Mail and that AM is now postie • NB parcels that are being tracked must not be removed from the pier before Anna has been able to record them • NB mail can only legally be held for 3 days and letters cannot be held by a neighbour (although parcels can). For anybody going off island for longer than 3 days, a post box must be supplied • Post Office counters is still currently with WM 	<p>Circulate this to wider community Circulate this to wider community</p>	<p>LH LH</p>	<p>asap asap</p>
<p>8. Community meeting date</p> <ul style="list-style-type: none"> • Tuesday July 24th at 2.00 in the Shearing Shed 	<p>Papers will need to be circulated relating to the Development Plan and metre reading / invoicing for electricity</p>	<p>LH</p>	<p>by July 20th</p>
<p>9. NTS communications</p> <ul style="list-style-type: none"> • Alan Rankin (AR) has asked that we revisit the communication route between the Canna community and himself. To clarify - there are three possible routes that he might need to use. AR and individuals, AR and IoCCDT business, AR and the wider community on general matters of community interest. The first two are fine but with regard to the latter, he is reluctant to hold a group of email contacts as that would involve GDPR consents and also he does not have time to respond to individual concerns on these matters. He would like to use the secretary of the IoCCDT as the Canna contact/conduit for responses and rely on 	<p>Ensure on community meeting agenda</p>	<p>LH</p>	<p>by July 20th</p>

<p>them to undertake necessary communication. Such communications would have to be clearly marked for community circulation. The meeting agreed in principle but would like it discussed by the wide community at the upcoming community meeting</p>			
<p>10. Development plan review</p> <ul style="list-style-type: none"> LH reported that she had been updating the Canna Development plan 2013-2018. A number of the original objectives have now been met and new objectives are being suggested. The meeting agreed that the general background text and objective matrix be circulated along with a list of objectives that have been suggested so far, with a view to discussion at the upcoming community meeting. Additional objectives and prioritisation could then be added. 	<p>circulate to wider community</p>	<p>LH</p>	<p>before July 20th</p>
<p>11. AOB</p> <ul style="list-style-type: none"> A suggestion has been made by a visitor that it might enable those yacht folk who don't come ashore to pay their fee if IoCCDT placed an advert with our bank details in 'Welcome Anchorages'. AR has notified us that Kate's Cottage is currently on a short term license with IM for use as a bunkhouse to try and help boost accommodation options on Canna. Future improvements being considered. 	<p>Investigate cost</p>	<p>LH</p>	<p>asap</p>
<p>12. Date of next meeting</p> <ul style="list-style-type: none"> TBC 			