



IoCCDT Minutes of Meeting held on Wednesday 22nd November 2023 at 4pm, The Inverter Shed

PRESENT: JANE BASER (JB) (CHAIR), AILEEN COLQUHOUN (AC), ISEBAIL MACKINNON (IMK), GARETH COLE (GC), WINNIE MACKINNON (WMK), CAROLINE MARTIN (CM), ANDREW PRENDERGAST (AP) (ONLINE), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action Point & By Whom
1.Introductions & apologies	APOLOGIES: GERRY MACKINNON (GMK)	
2.Mins of previous meeting	Approved	
3.Conflict of Interest	None	
4.Matters arising/ Action points	All action points completed. Locogen report has been sent to CARES.	
5.Finance	AC sent out an account summary ahead of the meeting. All agreed to put the film donations money into the contingency account. £30,000 from NTS towards Coroghan Barn project has gone into the account. AC recommended that someone covers the Treasurer duty while she is off island; that way the laptop can remain on Canna. All agreed that JB would cover. EGM needed to approve the IoCCDT accounts. AC and PH meeting about this.	



6.Development Manager update	Housing - Plot Sales - SLF panel met and agreed to uphold the grant for house plot purchase. The sites were revalued and no change there. Acquisitions and solicitors can now go ahead and AP is hoping this will go through early in the New Year. £10,000 revenue grant will also be available as part of the SLF funding package.	
	Housing - Designs - The 2nd iteration of the designs have been sent to NTS for feedback. It is hoped it will go to planning towards the end of the year. We will need to start looking at the funding model and get a funding package together. There was a discussion about the NTS contribution to the housing fund.	AP to re-establish contact with potential funders
	Coroghan Barn - WTA have visited Canna and carried out the 2nd community design workshop. Currently waiting for feedback from NTS . AP has sent information and designs to SMK and CW .	AP to follow up with SMK and CW
	Coroghan Barn - WTA are keen to get the second report out and get a costing from QS . NTS have requested WTA and QS sign a non-disclosure agreement on the cost price info from Canna House contract.	
	Coroghan Barn - AP is trying to get the Simpsons contract work finalised. This is hoped to be sorted out by the end of December.	
	Coroghan Barn - AP keen to put in a funding application for Scottish and Southern Highland Sustainability Fund which closes at the end of January 2024. This is a higher value funder with grants of £100,000 +. Needs budget cost from QS .	
	Coroghan Barn - NTS have agreed to fund the archeology and trial pits for the barn. This will free up some of the budget.	
	Coroghan Barn - AP has submitted an application to the Community Regeneration Fund at HC to cover the cost of the works we had to exclude from the original brief. Would also like to apply to HES for some of this, but application needs to come from NTS as owners of the building.	
	Coroghan Barn - Heritage Plan - A brief will need to be put together and there is budget to do this. AP is meeting with a heritage officer to shape the brief.	AP to share brief with IoCCDT and arrange a meeting to discuss the heritage side of CB .



	Visitor Hub - Spey Builders are now on site and have made a start. AP now looking at funding for laundry fit out.	AP to pick up with NHS on lease agreement
	Rhu Church - Stewart Goudie has been in touch and the sale of the church to the community has been agreed in principle however it still has to go through several committees for final approval. AP made contact with someone from Churches Heritage Trust ; there is funding available for community-led church heritage projects. An MoU will need to be in place first.	
	Decarbonisation - Meeting was held with Scene - nothing further on that. Potential to get some advice/ technical with some decisions from Community Energy Scotland . Canna House project now looking for connection to 3-phase supply with a view to fitting heatpumps in the future.	CREEL to follow up with Canna House Project
	Emma Roddick MSP/ Scottish Islands Federation is holding a meeting so the Small Isles can feed into the forthcoming Scottish Government Addressing Depopulation Action Plan.	MW to forward details to AP .
7.Canna Partnership - update on Action points	GC is unable to attend the next CP so CM is taking over as CP Rep . Topics to be brought up at next CP include an update on the common grazing progress, and farm succession planning.	MW to chase CW on outstanding action points.
8.NTS Budget	GC and IMK had a meeting with SL and now have a better understanding of the budget. MW circulated notes from SL from 09.05.23. The community submitted their budget wishlist and now NTS are going through the budget process for final approval. It would be beneficial to request a meeting with NTS to go through next year's budget once it comes through.	
9.Projects/sub groups		
a.Dark Skies	VC has now taken this on and is working on it.	
b.Tourism Group	MW has set up monthly meetings. A meeting was held to discuss the draft Tourism Strategy document written by Katrina Stewart . It focuses on extending the season and details various publicity actions to take forward early next year ahead of	MW to send out Tourism Strategy to the

	the season, consolidating on what we are already doing, updating information for visitors on the website. The community has said no to more NTS signage/branding/interpretation. Further discussion about use of the Shearing Shed, accessibility including timescales for various Canna locations, donations, sustainable tourism. SL is setting up a meeting with Travel Trade . Possibility of Jackie Bird visiting Canna to do a podcast; it will be important to shape the story that she tells.	community.
c.HUG Development Group	Meeting planned for 29.11.23.	
d.Highland Council	Update HC on housing plans and need for school to be sorted out due to new recruitment about to take place.	MW to follow up
e.Decarbonisation	As above	
10.Administrator update	MW updated the meeting on various items including marine environment species list for Canna .	
11.NTS Staffing & Succession	Whole community meeting was held and MW sent feedback to NTS on job descriptions. Final job descriptions will be sent to the community for final approval.	
	Farm Succession Planning - there was a discussion about a separate Tarbert farm, or the possibility of the community taking on part of the farm. GMK does not want all her hard work over the years going to waste. VC is going to look at Fordhall Community Farm and feedback. The community has concerns about rewilding mentioned in a version of the V&M . IC is contacting Eigg and Rum to find out about community crofting/ croft creation on those islands.	
12.Island Accommodation	NTS have still not decided on the HMO for the seasonal staff for next year. Both the Cafe and the Campsite have put in their requests. Caslum will be available from 01.04.24. What happens with the Square may be dependent on recruitment. NTS have not acknowledged that there has been a request for 4 seasonal staff for next year.	



	DD has emailed SL about accommodation however SL has stated that she is unable to help at this time. Some of the houses will be empty until at least March due to recruitment timescales. SL is going to follow up on why there is only one Simpsons employee in Caslum .	
13. Community Enterprises - CREEL, Shop, Moorings	Shop - JB is now doing the bookkeeping for the shop. Canna Trading Ltd has appointed 2 Directors - AC and JB . All proposed, seconded and approved these appointments.	
	CREEL - IMK is currently sorting out the insurance. This has risen to £11, 835 this year. IMK has sent the documents out for everyone to have a look at. Specific questions have been sent to SD Wind to clarify. All reports have been sent. IMK has also contacted the organisations who were in the Off Grids Islands group and Local Energy Scotland for advice. It has been difficult to get insured for the past 2 years. The deadline is tight for this year so we may have to pay for this year then take a closer look at the options for next year. All agreed to pay the insurance.	
14.AOB	AC has purchased a projector for £200. All agreed to refund AC . All agreed to spend approx £50-£100 on a second hand projector screen.	
	IMK has been in contact with Just Enterprise to gain advice on employing staff. IMK pulling together a job description for a maintenance person which could incorporate NTS maintenance but also CREEL work including property packs and infrastructure information.	IMK to do draft of job description and circulate for feedback.
	Canna 10K - Ceilidh Band - PH has organised this. VC could potentially take on running the Canna 10K .	MW to ask PH about band quote
	Future Management Options - Ailsa Raeburn is pulling together a small budget for us to look at options.	
	Compound - looking very messy at the moment with litter blowing around. There was a discussion about fitting a load breaker at the compound. Ian Mitchell could fit it but not activate it. We would need to decide what level of kw to put the cut off point at.	MW to send an email to Glyn Young. Ian Mitchell to carry out



	No further update on the load monitoring kit.	an assessment of everything that is down at the compound if he has time.
	Ian Mitchell, Electrician is coming to Canna next week to do work for GMK and IMK but if there are any other jobs he can do, please let IMK know.	
	Visitor Hub will go on the 3-phase connection to spread the load. CREEL may start charging for new connections to the grid. There was a discussion about the grid system and how it works. A meeting with all stakeholders may be beneficial. Isolator switches may be installed so that work can be carried out on certain parts of the grid without having to switch off the whole system. Ian Mitchell to carry out an assessment of everything that is down at the compound.	