

IoCCDT Meeting Nov 13th 2018, Shearing Shed

Minutes

Present Gerry Mackinnon Chair (GM), Anna Munro Treasurer (AM), Liz Holden Secretary (LH), Isebail Mackinnon (IM), Pete Holden (PH), Fiona Hutton (FH), Gareth Cole(GC). Winnie Mackinnon (WM) after break.

Apologies

Agenda items	Action agreed	Who	When
<p>1. Matters Arising from August 21st 2018</p> <ul style="list-style-type: none"> LH explained that the print company sent a large number of the Hanna Tuulikki maps. Spares are stored in a box in the laundry. Labels are needed for the tubes. LH reported that we need to replace the shock pads on the defibrillator and arrange training. The wording on the dog poster has been amended and all agreed that it was good to go. Minutes of previous meeting accepted 	<p>Investigate purchase of ready printed labels</p> <p>Contact original supplier</p> <p>Ask Gillian Gibson (GG) and Mike Butler (MB) to laminate and post at the start of the season</p>	<p>LH / AM</p> <p>GM</p> <p>LH</p>	<p>asap</p> <p>asap</p> <p>for March/April 2019</p>
<p>2. Welcome to new directors</p> <ul style="list-style-type: none"> GM welcomed FH and GC as directors 			
<p>3. Finance</p> <ul style="list-style-type: none"> AM presented the current bank balances. It was agreed to maintain the CREE account for the time being, although the invoices and grants to cover the CREE project manager are now paid up / claimed. It could be used for annual sink fund payments. AM told the meeting that the Paypal account has now been sorted and we can now access all the funds AM said that the paperwork to enable the NTS to pay into any of our accounts is also in place 			

4. CREE / CREEL update

- The commissioning certificate has been issued and sent to the NTS. Copy in CREEL file.
- Insurance is in the final stage of completion. Send details to NTS when received
- There are still a number of issues that need to be resolved or set in motion:
 - The electricity supply agreement will need a minor amendment to incorporate the dump load arrangements. The NTS has also requested some edits, which are currently being negotiated (JA). The meeting agreed that there should only be one agreement for all and so those already sent out will need to be re-issued for consistency although existing agreements are perfectly viable.
 - The possibility of basing quarterly readings for domestic properties on photographic evidence was discussed and agreed although at least an annual visit to each property will be required. Physical readings can still be taken if preferred. Numbered stickers will also need to be applied to each meter so that it will be possible to validate the meter concerned.
 - The meeting agreed that would be no second standing charge for dump load meters
 - A second film of the road and site condition is required
 - Any further items of equipment required for CREE maintenance
 - SSE grant evaluation form needs to be completed when last payments made
 - A carbon monoxide detector is required for the generator shed
 - Set up an escrow account for the decommissioning fund (annual for first 5 years). Provide decommissioning bond review if council request (every 5 years)
 - Establish routine for annual performance report to BLF (for first 20 years)

	LH	
Update and circulate revised agreement. Devise sticker system Contact all to ask whether they would prefer to send photographic evidence of their meter reading, when update agreements	LH/GG/MB GG/MB/FH GG/MB	Once wording confirmed
Arrange to borrow GoPro and landrover	PH	asap
Send list to Jamie Adam (JA)	LH	asap
Complete and send to SSE	IM	when last payments made
Order and fit	IM	asap
Set up within CREEL banking	IM	asap
Establish report proforma. Set up	IM /FH/LH	asap

<ul style="list-style-type: none"> ○ Flickering lights when new generator is working –properties with a problem need to trial LED or eco bulbs. Tighard however, flickers with eco bulbs in place and FH reported that the cable serving the property was not adequate, which could be contributing to the problem ○ CD should arrive on Nov 20 to remove and tidy cables at the redundant voltage regulator shed. ○ Draft a basic agreement with NTS on use, gauge reading and billing for diesel used ○ Additional PV panels to come out of contingency remainder will need NTS agreement and planning permission. Need a price from Steve Wade. Might need grant extension until the spring to accommodate this ○ Maintenance contracts with Wind & Sun Ltd and SD Wind need final approval ● Grand opening. It makes sense that this should be in the spring and a provisional date of Sat. April 6th is suggested. Details to be confirmed. The suggestion of putting a name on each turbine, of key workers (Jamie, Dod, Charlie, Grant, Steve and Inor), was warmly received ● CREEL – IM reported that the accounting was going well with just access to the contingency funds to be established. Final reconciliations still to take place. ● Ke:ttle – JA suggested that we might be interested in a trial project (Knoydart Renewables) to use dump load to charge liquid electrolyte that can be sold and shipped out to nearby fish farms ● Sea wall collapse. The problem is exacerbated by cars parked outside Canna House, the Cafe and Bothy and large vehicles, including farm machinery trying to get past. Please avoid parking here unless essential for unloading. ● Thanks were given to all involved in getting the project up and running 	<p>schedule so this requirement is met</p> <p>Test properties</p> <p>Email JA re possibility of replacing cable when Charlie Doran (CD) comes over</p> <p>Draft agreement needed</p> <p>Establish money available and cost of panels. Approach Lucy Prins and Alan Rankin</p> <p>Contact HIE and NTS</p> <p>Register interest</p> <p>Use large layby just west of Canna House</p>	<p>GM</p> <p>LH</p> <p>GG/MB/FH</p> <p>JA/GM/LH</p> <p>JA /CREEL</p> <p>IM</p> <p>All</p>	<p>asap</p> <p>asap</p> <p>asap</p>
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<p>5. CREE maintenance arrangements</p> <ul style="list-style-type: none"> FH reported that a draft rota is in place and she is still chasing promised detailed instructions. Dieselec have also promised more information. The first battery check is due at the end of November and it was agreed that all of the maintenance team would work together on that. Team: GM, PH, Caroline Mackinnon, Craig Martin (CM), IM, FH Generators – CD has given some training and Donald Mackenzie (DM) has shown CM how to service the generators. Oil and water need checked and CM, FH and PH have been shown how to do this. Team: CM, PH, GC Recording of service visits need to be maintained. Murdo Jack will keep an eye on the external elements of the PV array and wind turbines 	<p>Circulate rota. Chase CD & Steve Wade Chase Dieselec</p> <p>Create folders for battery shed and generator shed</p>	<p>FH FH</p>	<p>asap asap end of Nov</p>
<p>FH left the meeting at this point</p>			
<p>6. Canna House update</p> <ul style="list-style-type: none"> Fiona Mackenzie (FM) had sent an update on the work at Canna House. A small amount of joinery is still to be complete but replacement of several windows and lintels, pointing work and loose tiles have all been undertaken. No word yet on when phase 2 might begin. 			
<p>7. Community shop</p> <ul style="list-style-type: none"> IM said that there would not be large food orders until the spring The cleaning rota is working well Two small chest freezers have been gifted to the shop by CHAP 			

<p>10. Community winter projects</p> <ul style="list-style-type: none"> • CREE sheds – doors and soffits need painted. Tim Shea (TS)(volunteer) will help with this. Paint on way. • Fence at the inverter shed needs wood preserver • Sand, paint, mend benches and tables once dry • Clear ground around Rhu Church • Shearing Shed – paint floor plus inside / outside walls • Sanday road bridge is v. slippery. Needs non-slip surface or algae removed. Remove vegetation. • Community firewood – with little easily accessible firewood, it was suggested that a trip with the trailer to Tarbert beaches just for wood, might be helpful • Cafe talks. LH spoke for GC suggesting that opening the cafe maybe once a month with a focus such as a talk or quiz night might be fun. LH and PH could offer talks ‘Canna fungi’, ‘St Kilda’, ‘Liz ‘n’ Pete in Japan’. Anybody else? 	<p>Ensure correct paint etc Locate wood preserver Sort paint and equipment</p> <p>Sort paint and equipment Investigate further Decide date Decide date</p> <p>Decide dates taking into account when folk are around</p>	<p>IM/TS GM /TS ? / all All ? / all All All All</p>	<p>Coming weekend is dry</p> <p>Feb Feb Jan</p> <p>1 x Jan, Feb, March, April?</p>
<p>11. Development plan</p> <ul style="list-style-type: none"> • LH reported that the approved matrix has now been incorporated into the updated text and just needs a front page photo. • IM suggested that we may need to consider finding a development officer to take forward additional housing in advance of the outcome of the Coroghon Barn project which could take a very long time. IM suggested the following: <ul style="list-style-type: none"> ○ Updating the housing survey undertaken in 2015 i.e. quantify need ○ Identify land and types of housing needed / possible ○ Talk to Rum and Eigg about their housing provision, continue to talk to support groups. Draw up business case. 	<p>Find photo</p> <p>Redo survey</p>	<p>AM</p> <p>TS IM</p>	<p>asap</p> <p>asap</p>

<ul style="list-style-type: none"> ○ Conduct stakeholder meeting ○ Establish funding ○ Appoint development officer depending on the outcome of above 			
<p>12. NTS communications</p> <ul style="list-style-type: none"> ● Emails from Alan Rankin (AR): <ul style="list-style-type: none"> ○ Safety notice re greenhouse in Canna House Garden. The fallen limb has been removed and a temporary roof put on to stabilise the structure until a more permanent mend can be effected ○ Re Marine Harvest <i>'NTS is keen to contribute to ongoing discussions. It is in our mutual interests to keep an open dialogue running on the matter. I also advise that NTS are in direct dialogue with Marine Harvest so as to have a fuller understanding and participation in the dialogue.'</i> ● Email from GG and MB: ● Removing rhododendron from Kate's and Coroghon as part of the 'Invasive non-native species' control programme. 	Discuss this further with GG and MB	LH	
<p>13. Marine Harvest</p> <ul style="list-style-type: none"> ● GM reported that five representatives from Marine Harvest will visit Canna on Nov 30th to talk to the community – especially new members ● A trip to look at existing installations could follow at a later date 	Circulate details nearer the time	GM / LH	
<p>14. Any other business</p> <ul style="list-style-type: none"> ● 10km race – AM said that she would be prepared to if other people would help. A provisional date was set for June 15th. Mallaig Coop have said they would be happy to provide marshals. 	Ask for volunteers Contact Mallaig Coop when more details	LH LH	

<ul style="list-style-type: none"> • Website – update to reflect completion of CREE • Dark Sky – IM and TS are looking into applying for Dark Sky status – either as a community or a reserve • Clare Island exchange – Camille Dressler had forwarded information about a possible exchange in late April 2019. It would be interesting to look at their Community planning model and also their use of historic buildings • GM had sent everybody an invitation to contribute to Highland Council Community Consultation. Just a reminder to take part if possible • AR had forwarded information about Visit Scotland and Scottish Govts initiative for 2020 ‘Year of Coast and Waters’. He would love any ideas that we may have so that we can get involved. Note the key focus will be ‘those roads less travelled’. First thoughts from the meeting: <ul style="list-style-type: none"> ○ Exhibition focused on Canna Harbour – pictures of piers and boats changing over the years with any stories / anecdotes that folk might know about. ○ Coast and water menus ○ Coast and water events – walks / talks ○ Edible seaweed course – link to kelp industry and current pressure to dredge for kelp ○ Coast and water merchandise in shop ○ Artists residencies 	<p>Complete application form Register our interest</p> <p>Take part in consultation</p> <p>Think of ideas and send to LH</p>	<p>AM TS IM</p> <p>All</p> <p>All</p>	<p>Asap</p> <p>Nov 23rd</p>
<p>15. Date of next meeting Suggest a community meeting for Sat Dec. 15 followed by an IoCCDT director’s meeting on Tues Dec 18</p>			