

MINUTES OF IOCCDT MEETING HELD ON 19.04.2023

PRESENT: PETE HOLDEN (PH) (CHAIR), ISEBAIL MACKINNON (IMK), WINNIE MACKINNON (WMK), JANE BASER (JB), AILEEN COLQUHOUN (AC), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)



Agenda Item	Minute	Action point & by whom
1.Introductions & apologies	Apologies: GERRY MACKINNON (GMK) , CAROLINE MARTIN (CM) , ANDREW PRENDERGAST (AP)	
2.Minutes of previous meeting	Approved	
3.Conflict of Interest	None	
4.Matters arising/Action points		MW to follow up on book keeping courses
5.Finance	PH circulated a finance report ahead of the meeting. Hebnet payment now going out of Canna Trading Ltd account.	IMK to follow up
	Calmac Freight payment may take a while to change - Canna Trading to reimburse IoCCDT for the time being	
	PH and AC have met to discuss the Treasurer role. AC to take over at the beginning of May in conjunction with the new financial year.	PH to handover all relevant information to AC
	Bank Signatories and online users need to be updated	PH to follow up
	HC funding report needed for the new shop shed	IMK to follow up
6.Canna Partnership -	CP Notes were sent out after the meeting.	

MINUTES OF IOCCDT MEETING HELD ON 19.04.2023

PRESENT: PETE HOLDEN (PH) (CHAIR), ISEBAIL MACKINNON (IMK), WINNIE MACKINNON (WMK), JANE BASER (JB), AILEEN COLQUHOUN (AC), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)



17th meeting		
	It was agreed at the CP that meetings would have a primary focus with the May meeting looking at the budget for Canna. There was a discussion about the level of detail contained within the budget questions however the questions are aimed at getting a bigger, overall financial picture. It was acknowledged that the NTS are slowly but surely sharing more information and the May CP will be the first step towards developing more open communication.	IMK to have another look at the budget questions.
		MW to send budget questions to SL and CW ahead of CP meeting.
	It has been agreed at the CP that Craig M can keep the hanging keep in the bay.	
	CP Review - Ailsa Raeburn coming over to Canna in June for round table discussion.	
7.Projects/Sub-groups		
a.Visitor Hub	Next meeting date for MPM to be agreed.	MW to arrange
	We are waiting to hear whether the Visitor Hub will receive extra funding from the Scottish Govt with a view to breaking ground in July 2023.	
b.Dark Skies	Lighting quote from Ian Mitchell has been received. A plan to be put in place to take light meter readings and educational activities as part of the Dark Skies application. This could be carried out by volunteers.	
c.Housing	See AP's report. CHT has put out a press release about the houses so we may receive some queries.	
d.Coroghan Barn	See AP's report. MW has sent out emails to unsuccessful Eol's. AP and Willie Inglis met to discuss ownership. There needs to be clarification on this from NTS .	
e.HUG/HDG	MW waiting for CW re go ahead for a new meeting date.	

MINUTES OF IOCCDT MEETING HELD ON 19.04.2023

PRESENT: PETE HOLDEN (PH) (CHAIR), ISEBAIL MACKINNON (IMK), WINNIE MACKINNON (WMK), JANE BASER (JB), AILEEN COLQUHOUN (AC), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)



f.Highland Council	New oil tank fitted at the school and boiler now operational. PH now cutting the grass and airing the building. Mark Rodgers in touch with AP to discuss housing.	
g.Decarbonisation	We are still waiting for the Locogen report. MW gave reminder about offer of meetings with Scene to discuss hot water.	
h.Canna 10K	PH updated the meeting about Canna 10K progress.	PH to remind Dod to bring extra radios
	GC has submitted the license for Shearing Shed.	
	Trophies - 1-3 males and 1-3 females bought	
	Raffle - print of buildings to be included	
	Marquee	PH to speak to GMK about best location for this.
	Extra T-shirts to go on sale at the ceilidh in the evening	
8.Administrator update	Tourism Group - arranging meetings	MW to email Katrina Stewart to include group in all emails
	Hen Run Patch - PH raised the issue that it had been suggested that HRP be used to extend the Canna House orchard however this has not been mentioned before now. Apple tree cuttings have been sent off for propagation but will need to be planted somewhere when the saplings return to Canna . It was suggested they could be planted at Tighard. Heras fencing around hens only temporary until ground is cleared by hens.	MW and IMK to work on business case. MW to add gardening shed to boundary map. MW to circulate boundary to Directors
9.Staffing - NTS	Maintenance Manager JD - final circulation this week for feedback from Directors then it will go to NTS HR for salary, then	

MINUTES OF IOCCDT MEETING HELD ON 19.04.2023

PRESENT: PETE HOLDEN (PH) (CHAIR), ISEBAIL MACKINNON (IMK), WINNIE MACKINNON (WMK), JANE BASER (JB), AILEEN COLQUHOUN (AC), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)



posts	the recruitment process will begin.	
10.Community Enterprises - CREEL, Moorings, Shop	CREEL - SD Wind has been here this week. SD Wind have taken all their contracts back “in house” and brought their own team to Canna . All wind turbine springs and blades have been replaced. 3 x blades have helicopter tape and 3 x blades have a special resin on the leading edge. The plan is to return in a year's time and see which method has afforded the most effective protection in this climate. SD Wind have offered to give training to the maintenance team, they will create a list of useful spare parts to keep on Canna as well as a list of tools needed.	
	CREEL - Wind and Sun have also been here this week. Carrying out some training tomorrow with the maintenance team on how to use Sunny Portal and how to equalise the battery bank which is required every 6 months.	
	Moorings - GC chasing this.	
	Shop - Big thank you to JB and AC for all their hard work getting the shop ready for the coming season. It looks fantastic!	
	Shop Shed - Dougie McIvor will carry out the build hopefully in September. An electrician will need to do a quote for any electrical work needing to be carried out.	
11.Island Accommodation	Caslum - Simpsons will be using Caslum over the winter period.	
	Volunteers - encourage volunteers to sign up as NTS volunteers. Nathan may use volunteers in the garden in the future.	MW to create a list of volunteer jobs
12.AOB	Angus Campbell - Ferries Communities Board, Project Neptune - to be rearranged	
	Path to Tighard now repaired. Thanks to the NTS Path Team for their hard work.	
	Small Isles Marine Group - litter picking. WMK and PH have been doing this as part of the Small Isles initiative. There is a boat coming to collect all the old rope and fishing nets. All to be down at the pier by Friday . A boat may be available to get to more inaccessible parts of the island to clear marine litter.	