



Minutes of IoCCDT Meeting held on Wednesday 23rd March 2022

In The Inverter Shed at 4pm

Present: Gerry Mackinnon (GM) (Chair), Gareth Cole (GC), Indigo Carnie (IC), Winnie Mackinnon (WM), Caroline Mackinnon (CM), Liz Holden (LH) (via Zoom), Pete Holden (PH) (via Zoom), Iseail Mackinnon (IMK) (via Zoom), Margaret Willington (MW) (Minutes)

Apologies: Fiona Hutton (FH)

Agenda Item	Minute	Action Point & by Whom	Action Deadline	Done Y/N
1.Matters arising	Minutes of last meeting: approved.			
2.Finance	PH gave the meeting an update on Finance. No real change. A few bills have been paid and waiting to speak to the accountant about transferring funds to the Canna Trading account to find out if there are any tax implications.			
3.Conflict of Interest	None			
4.Canna Partnership	<p>IC gave the meeting an update on the last CP Meeting. The CP mins should feed into the next IoCCDT meeting. We need to put deadlines in place for the NTS to get the minutes out on time.</p> <p>Island accommodation: the NTS are going to take away the old steadings caravan and hopefully replace it with a new caravan. Heavy lifting gear is being brought in for the compound so it is hoped they can do the caravan at the same time.</p> <p>Dorlinn: the NTS are now in regular communication with the tenant and things are moving forward.</p>	MW to do minutes timetable		Y

	<p>NTS Compound: The NTS are going to erect an interpretation board and use a fabric screening banner to go along the fence to hide the bunkabins. The proposed design will be fed back to the community.</p> <p>Highland Council: The NTS have had a meeting with Mark Rodgers who wanted to understand the NTS property management better. HC has purchased teacher housing on Eigg and there is the potential to build in the school grounds here on Canna. AP to email HC as they might want to build at the same time as community housing.</p> <p>Calmac discussions: The NTS are looking to get the service agreement sorted by this summer. It would be good to have a community consultation and find out what Calmac is asking for practically. The CP reps will bring these details to the Directors meeting in the next few months.</p> <p>NTS Staffing: A further discussion was held about NTS staffing.</p> <p>Canna House: Before the next CP there will be a costing meeting on 01 april and a proposed plan for the project. Anne Tweedie is putting together the interpretation plan and this will include further community consultation for Canna House. No update from GY. No update from Harbourmaster; this will be done at the next meeting.</p> <p>PUG: The NTS would like to see the stakeholders list and they may add to it. A draft of survey is to be sent to the NTS and then discuss what is proposed at the next meeting.</p> <p>Budget Presentation: SL will be presenting to the community next month and CW will also present on the NTS corporate strategy.</p> <p>Minutes: CW raised concerns about minutes being too full and requested that an Action based minute is preferred for the CP. AR also agreed. The CP reps have to take more responsibility to explain the full context in the meetings. IC and PH will do a handover.</p> <p>PH or FH who will chair the meeting for the CP.</p> <p>FH will not be here for the next CP Meeting and asked for someone to cover her space on the rota.</p> <p>It would be logical for LH to do it as she is next on the rota. IC and LH to do a handover when LH and PH get back on island. MW will adjust the rota - FH and LH will swap over.</p> <p>Any further questions - ask IC.</p> <p>IMK - the meeting organisation needs to be tighter next time with sending out documents.</p> <p>We will need to give the NTS a deadline for getting the CP Minutes back from draft.</p> <p>Deadline for a draft of IoCCDT minutes can be two days after a meeting.</p> <p>The next CP meeting is on Tuesday 5th April and it will be on Canna.</p> <p>SL will be doing her presentation so she will need the projector and screen.</p>	<p>AP to get in touch with Mark Rodgers about potential build in school grounds.</p> <p>INK to write letter for next CP meeting</p> <p>IC and PH will arrange a handover meeting once back on island. MW will adjust Directors Rota.</p>		<p>Y</p> <p>Y</p>
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	<p>This will be a whole community meeting to be held on the afternoon of Monday 4th April. There is a Scene meeting at 3pm so it will need to be later than 4pm.</p> <p>At the next CP meeting, the reps should ask about the harbour management plan and also an update on the negotiations of the Calmac service agreement.</p>	<p>CP Reps to take these items to next CP</p>		<p>Y</p>
<p>5.NTS Staffing</p>	<p>See Canna Partnership minute.</p>			
<p>6.Sub groups</p>	<p>a. Scene LH and PH sent their apologies to the meeting. Nothing further to report. Scene are booked to come back at the end of April. All the electrical work has been done so the water heating and monitoring can be installed.</p> <p>b. Highland Council No further update as yet. Evelyn is coming out to do the yearly water checks but because we have single point filtration she only needs to test one or two houses: 13th april. IC has requested to meet with Evelyn about the water as has been feeling a bit unwell drinking the water. It was suggested that one of the houses to be tested is New House.</p> <p>c. Housing No further update</p> <p>d. Corogahn Barn No further update however it would be good to see the application form for the NHLF: ask AP for this</p> <p>e. Canna Partnership As detailed above</p> <p>f. Housing Allocations Policy No further update however Liz queried if the NTS have a housing policy. It had been agreed at the CP that the IoCCDT would write a policy then the NTS would match it.</p> <p>g. PUG No further update: GC will send the draft survey to the NTS and IoCCDT and would like some feedback on questions from everyone.</p> <p>h. Shop No further update</p>	<p>Ask AP for copy of application for NHLF. MW to email.</p> <p>GC to circulate survey draft and Directors to provide feedback.</p>		<p>Y</p> <p>Y</p>

7.Administrator update	<p>MW gave an update to the meeting MW has written a draft Community Annual Leave procedure and asked for feedback. The NTS said that they had already agreed to the procedure. There are a few details to iron out. We need to find out whether NTS staff have been told or not, or whether they just aren't doing it. CW, SL and AB should give a week's notice before going on annual leave. NTS feel that they are entitled to know if a community member has a key role on the island. We are an independent power company but we should add in heynet and the garden. Much of this is covered in the emergency plan. The wording should be generic. The next round of CP reps should ask for clarification on this. AR has said that the NTS might end up looking culpable if something went wrong. If we get the NTS side of things sorted then the whole on island community has to be told about annual leave. For instance, there are no keyholder NTS Staff on the island at the present time. MW is going to draft a Newsletter to go out on the housing project. MW is asking for feedback on this draft.</p>	MW to circulate newsletter draft and Directors to provide feedback.		N
8.Communications update	No further update			
9.Island Accommodation	No further update			
10.Canna 10K	<p>No update from Julie Macrae at Calmac. The Lochnevis will be going into dry dock on 7th September for 2 weeks. We may need to choose a different, earlier date. LH wonders if we should cancel for this year. The tides may be ok for the week before but we need to let Anna know. We are running out of time and it will be difficult to organise in the season.</p>			
11.AOB	<p>GC is applying for an alcohol licence for the shearing shed for CM's wedding in July. There is another wedding on June 4th. IMK is in touch with them trying to sort out the accommodation. GC also hasn't heard from the wedding party for a long time. They have paid their deposits but not heard anything yet. IMK will contact them and find out. GC will send an email. IC is organising the Public Entertainment licence; HC have been sitting on it since last June. Community painting: the weather has been great but nobody has been here. The paint has arrived.</p>			



Thank you to Jane for fixing the polytunnel and thank you to GC for spraying polytunnel Jane has fixed the sign in Keil Woods and at the Celtic Cross.			
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