



IoCCDT Directors Meeting June 26 th 2020, Shearing Shed			
Minutes			
Present Gerry Mackinnon Chair (GM), Pete Holden Treasurer (PH), Anna Munro (AM), Liz Holden Secretary (LH) , Isebail Mackinnon (IM), Fiona Hutton (FH), Winnie Mackinnon (WM), Caroline Mackinnon (CM), Gareth Cole (GC) Gillian Gibson GG (observer), Mike Butler MB (observer)			
Apologies: none			
Agenda items	Action agreed	Who	When
1. Matters Arising from March 10 2020 Minutes of the last meeting accepted <ul style="list-style-type: none"> • Directors profiles: LH reminded everybody that Andrew Prendergast had asked for these • Canna Emergency Plan – is on hold during Coronavirus • Island leaflet text – MB still waiting to receive this • Re-positioning of rat project information board – MB reported that it was rusted up and would need more work to take down. • Dark Skies – MB is still waiting to hear if there is anything further is required • Shearing shed fridge – ongoing 	Finish when appropriate Send around community for comment when receive	All LH / DM MB	
2. Finance <ul style="list-style-type: none"> • PH presented the balances for the three accounts. With the Coronavirus restrictions, and subsequent lack of visitors, there has been very little buying for Canna Shop. • PH reported that a grant of £10,000 had been received to compensate for loss of income from a successful Covid 19 Business Grant application. • PH reported that the IoCCDT accounts 2019 – 2020 have now been sent to RA Clement accountants. An AGM should be possible in mid- August. 			
3. Coronavirus - contractors <ul style="list-style-type: none"> • The shearing team would be the first contractors to arrive – Monday June 29 – Thurs July 2. They will have their own vehicle and stay at Burnbank. The toilet and shower unit at the Square will be temporarily opened for their use. This will be kept clean by MB and GG • SD Wind have not responded to recent emails. FH will ring them to arrange a visit to service and repair the wind turbines 	Open the Square toilet and shower for temporary use by the contractors. Observe sanitising recommendations Contact for visit	MB / GG FH	June 29 – July 2

<ul style="list-style-type: none"> Glyn Young needs to come to Canna to undertake the Coroghon Barn feasibility work. He will bring his own vehicle and could stay in Burnbank. Andrew Prendergast would also like to visit at the same time – he could stay in one of the caravans. There is the possibility that an assessment survey of the Rhu building could be made at the same time. Sheona Leonard will have a list of contractor work – gas / water/ electrical goods / chimney sweep - who should visit this year although probably later on. Engineer for generators – not immediately necessary. 	<p>Contact Andrew Prendergast to arrange a date for a visit by him and Glyn. Follow up the possibility of funding from Church of Scotland for the Rhu assessment</p> <p>Ask when visits might take place</p>	<p>LH</p>	<p>Asap</p> <p>Next phone conference</p>
<p>Coronavirus – coming out of lockdown</p> <ul style="list-style-type: none"> The meeting went through a number of risk assessments and procedures from both NTS staff, community businesses and IoCCDT. Comments will be sent to Sheona Leonard. SG Indicative dates of July 3 and July 15 have been published and it is very likely that they will lift the restrictions on distance travelled for leisure activities and overnight stops so that yachts might be expected to moor in the bay from July 3. Whilst crew will be asked not to come ashore in the first instance, it is accepted that is just the current community wish and subject to review. It was agreed that the community shop, the Rhu, St Columba’s chapel, Canna House garden, the pier waiting room and the Post Office will be open to anybody on the island. An online statement outlining how Canna would like visitors to behave and what services will be available, is required. The meeting agreed that an advert should be drawn up for a shop cleaner. More hours would be required as shop shared surfaces will need to be cleaned twice a day. It might also be possible for the role to involve cleaning the post box and limited, available seating in St Columba’s chapel. It was noted that the public telephone is out of order. BT have been notified. The NTS staff have ordered some signs and cleaning materials. Additional signs and materials will be needed. 	<p>Pass all RAs with comments to SL</p> <p>Draft a statement and circulate to the community for comment before putting on social media</p> <p>Draw up an advert and circulate to directors for edits. When finalised email to community and place in shop</p> <p>Draw up list of required extra signs and cleaning material to inform requirements</p>	<p>LH</p> <p>LH</p> <p>LH</p> <p>LH / PH</p>	<p>Monday June 29</p> <p>Fri July 10</p> <p>Monday June 26</p> <p>Monday June 26</p>



<p>GM suggested that the loCCDT should support these island initiatives and it was agreed to reduce the commission to 10% with a review at the end of the season. Goods sold by off island producers has been charge 20% but this was thought to be too low and a suggestion of 30% was accepted. IM said that general review of grocery prices would be undertaken. It might be possible to generate more income from grocery sales.</p> <ul style="list-style-type: none"> • July 10 was suggested for the next Community Meeting to fit in with the July 9 Covid 19 announcements. It maybe that Sam North (NTS H&S expert) will be able to join us for part of the meeting. • All directors would welcome the opportunity to talk to members of the Fair Isle community as suggested by Ailsa Raeburn (Community Land Scotland). Andrew Prendergast is trying to arrange a meeting w/b July 6 • LH mentioned that the AofA specify a maximum of 8 directors and we currently have 9. We can either alter the AofA or one director could be co-opted. This needs to be considered before the next AGM in case a change to the AofA needs to be made. 			
<p>8. Date of next meeting</p> <ul style="list-style-type: none"> • TBC 			