



IoCCDT Minutes of Meeting held on Wednesday 24th April 2024 in The Inverter Shed

PRESENT: ISEBAIL MACKINNON (IMK) (CHAIR), AILEEN COLQUHOUN (AC), JANE BASER (JB), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action & by Whom
<p>1.Introductions & apologies</p>	<p>Nathan Cridland (NC) attended the meeting at the start to discuss the Operations Manager role.</p> <p>APOLOGIES: GERRY MACKINNON (GMK), CAROLINE MARTIN (CM), WINNIE MACKINNON (WMK), ANDREW PRENDERGAST (AP)</p>	
	<p>Operations Manager Role NC is on the interview panel. The first round of shortlisting has taken place with 42 applications made so far. NC has picked out 8 or 9 for his shortlist. The first round of interviews will be on 30th April with the interview panel consisting of Clea Warner (CW), NC, Willy Inglis (WI) and James Dean (JD). The second round of interviews will take place on 17th May. Candidates will come out to Canna for a visit between the two interviews.</p>	
	<p>Operations Manager Role - Community questions</p> <ul style="list-style-type: none"> ● What is their experience of working in partnership/ approach/ understanding & thinking about partnerships? ● What are the key success factors of partnership working? ● What does working with communities mean? ● An understanding of islands and island working. ● The community is looking for someone who is astute, a leader, takes the initiative and drives things forward. ● No need for land management experience. ● Project management experience is essential and a good communicator. <p>All agreed that it is good to have NC on the interview panel.</p>	<p>IMK to ask GMK what her thoughts are about the role and forward to NC.</p>



	All thanked NC for attending the meeting.	
2.Minutes of previous meeting	Approved	
3.Conflict of Interest	None	
4.Matters arising/ Action points	Visitor Hub - PV panels are in the Speyside contract to supply and install so no longer following up with CARES funding.	
	Simon Fraser Legacy - His widow and Gilly Ogilvie-Wedderburn are visiting Canna the w/e of 10th August however it is the Small Isles Games that weekend so a lot of people will be off island.	AC to phone Mrs Fraser .
	DTAS Funding - MW sent around an email about the letter DTAS are writing to the Scottish Govt to ask for a decision and payment. Both roles are match funded by NTS and this has been discussed at the CP meeting.	
	Shop Stock Take - JB and AC are doing this this week.	
	NTS Budget - SL has sent through the full NTS budget for everyone to have a look at.	
	Canna 10K - Raffle prizes - AC has spoken to island businesses.	AC to follow up this week.
	Canna 10K - There was a discussion about the Cafe serving stovies and mac'n'cheese at the ceilidh. All agreed that the BBQ cut off time will be 4pm to allow visitors to work up an appetite for the food on offer later on in the evening.	
	Shop Shed - GC enquired what was happening with the space within the shed that is available to rent for Cafe Canna .	Shop team to work out rental costs.
	Shop Shed - JB is ordering the shelving units. The floor needs to be painted. Partition to be erected if Cafe Canna are renting	All to work out how



	the space.	many sockets points will be required.
	CREEL - ask CW/Speyside about mains connection	MW to add to CP agenda
	Visitor Hub - Project update meetings happen after each site visit by Rural Design . MW has asked RD to give more notice of site visits and progress meetings to aid planning.	
	CREEL - Breakers - These are planned for Visitor Hub, Canna House, Compound . These will be 15kW breakers. MW has asked Ian Mitchell for a quote to supply and install these. Ian is away at the moment.	MW to follow up with Ian once he is back.
	Power outages - GC concerned about power outages. The new extractor fan needs power in order to cook with the gas cooker.	
	Visitor Hub - MW asked about what is to be done with the rubble piles. Speyside is not contracted to remove these piles at the end of the build.	MW to email GMK and MJ
5.Finance	AC circulated a finance report ahead of the meeting. NTS have paid the NTS match funding.	
6.Development Manager update	AP is currently on annual leave.	
7.Canna Partnership update	Change House Barn - quote for the remedial works came in at £150,000. NTS want to carry out an “ Historic Impact Assessment ” on the barn. The building is in danger of collapse and the heras fencing will do little to mitigate the effect of the collapse. If the roof comes down then the walls will fall outwards. The community does not want a repeat of Coroghan Barn .	IMK & AC to take to the CP meeting.
	Borehole - this needs to be connected to the electricity system for power. SL will need to contact CREEL to ask for a connection.	MW to follow up with SL to email



		CREEL.
	Highland Council - MW organising a meeting with Highland Council and NTS .	
	Farm Succession & Common Grazing - A meeting was held with NTS with GMK, IMK and MW .	MW to separate these items on the CP agenda
	Farm Succession - Splitting the farm to have a tenant farm at Tarbert . NTS are having a meeting to discuss it however it would be better to have GMK included in that meeting as she has the know how. NTS would not have to pay an extra farm manager as it would be a tenant farm.	
	Farm Succession - There was a discussion about the farm, the NTS , concerns about rewilding. Jeff Waddell, NTS Conservation , has said that Canna must always be farmed and interlinked with conservation, but what does this actually mean? CW stated that rewilding was not being considered. SL is meant to be emailing GMK and MW with an update on farm progress. Consideration should be given to how much work the farm team does around Canna .	MW to follow up with SL on farm update email.
		IMK & AC to ask why lambing shed isn't in the budget
	Common Grazing - the NTS want to retain 11 shares in the common grazing. The crofting township has dismissed this idea so the NTS are going to meet again to discuss and get back to crofters.	
8.NTS Budget	SL has sent through the full NTS budget for Canna . There is a lot of information to digest.	MW to find out dates for SL to visit Canna
		ALL to look at the budget



9.Projects		
a.Dark Skies	AC followed the link to pay the fee as requested by VC and the Dark Skies team. AC had to call the bank to activate the bank card.	AC will follow this up tomorrow.
b.Tourism Group	Next meeting is on 8th May .	AC & MW to look at Robin McElvie blog post.
	Scottish Islands Passport page - We need to look at what changes are to be made to the information available. IMK has suggested that community volunteers could find out all the places where there is information about Canna and update it.	
	VC Survey re Destination brochure . There is some confusion about what the purpose of the document is. It is hoped the survey will narrow down what the aim and purpose is.	
c.HUG Development Group	GC apologised for not attending the HUG meeting on 10th April. IMK updated the meeting on the HUG . Neil Robertson from Ross, Sutherland, Skye and Lochaber Fishing Association attended and it was good for NTS to see support for CMar from Ron Bailey and Neil Robertson . There was a discussion about berthing charges at the harbour. GY thinks WI may have been brought in to recoup some money at the pier.	
d.Highland Council	As above	
e.Decarbonisation	Sub group has been set up	MW to follow up on meetings planning
10.Administrator update	MW updated the meeting briefly on activities.	
11.NTS Staffing & Succession	NC gave update on Operations Manager as above. Pier Manager candidate is coming this weekend to Canna . Ranger Tom is in Inverness doing his induction. Ranger work plan to be sent to the community once finalised.	



12. Island Accommodation	The Square - HMO License is still in process. SL has ordered a fridge/ freezer for the house. EMAC, The Grateist Flame and the carpet fitter are all set to come out to finish work on the house.	
	Caslum - Simpsons are due to vacate the house on April 26th . Any leftover kit/furniture will be moved to The Square .	
	The Bothy - Speyside will be in there until the end of July.	
13. Events	Canna 10K - MW updated the meeting on the admin so far.	AC & MW to meet to discuss sponsorship
14. Community Enterprises - CREEL, Shop & Moorings	CREEL - Ian Mitchell has been asked to quote for installing breaker switches at the compound and Canna House.	
	CREEL - Craig (CMar) has done a lot of technical work on the generator. IMK proposed that we pay CMar to do this work. All agreed to this.	IMK to speak to CMar about pay terms.
	Shop - Rona (RS) is now doing the shop cleaning contract.	
	Shop - AC said that if a member of the community is in the shop then we make more money. MW and IMK have been talking about updating the arts & crafts area in the shop. The Bella Janes are unlikely to walk as far as the Shearing Shed . AC is looking into a SUMUp machine for the Shearing Shed .	MW to organise a shop development group meeting.
15. AOB	Snorkel Training - MW is looking into getting a BSAC instructor here to do the Snorkel training. MW has asked Rum & Muck if they have anyone who may want to do the training too.	
	IMK - Multi-purpose Building. Tech Hub is going to find out some information and send it to IMK . HIE could be a possible source of funding. The building would support small businesses on the island with flexible working space. The first step is to	ALL to think about potential sites.



	look for a potential site.	
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