



IoCCDT Directors Meeting 4 Aug 2021, Shearing Shed			
Minutes			
Present Gerry Mackinnon Chair (GM), Pete Holden Treasurer (PH), Liz Holden Secretary (LH) , Isebail Mackinnon (IM), Winnie Mackinnon (WM), Caroline Mackinnon (CM), Gareth Cole (GC), Fiona Hutton (FH), Indi Carnie (IC), Chloe Nicholson (CN) (NTS Ranger), Clea Warner (CW) (NTS), Sheona Leonard (SL) (NTS)			
Apologies: Anna Merrick (AM)			
Note:			
Agenda items	Action agreed	Who	When
1. Matters Arising <ul style="list-style-type: none"> Minutes of the last meeting accepted. New private passworded section of the website has been set up by AM for sharing policy documents etc. 			
2. Finance <ul style="list-style-type: none"> PH can circulate the full update if anyone wishes to see it Shop account £10,505.11. Problems banking cash as nearest branch is Glasgow, possible options are to put it through a personal account or look into nominating a post office. Possibility that another bank might process it. Main account £3227.05 Restricted funds account £14,796.91 	IM to explore options further.	IM	
3. Thanks to Anna Merrick plus register termination of appointment as director <ul style="list-style-type: none"> The IoCCDT thanks Anna for her service. Anna will remain an Associate Member. 	LH to notify Companies House	LH	

<p>4. Doirlinn</p> <ul style="list-style-type: none"> • CW: updated the meeting that following the receipt of the Directors' letter, she had written to Magda's family to enquire about their plans for Doirlinn, stating the requirement that the tenant must be a permanent resident. The family responded to indicate that Joaquin does wish to live there and they need some more time to bring this about. CW has responded to request more details on the proposed timescale. • It was asked what the NTS understood by the term 'permanent resident' and CW clarified this to be 'formal main place of residency', and agreed to establish the detail with the NTS legal team. 	<p>CW to enquire with Stephen Small/Alan Barrow for the legal definition of permanent residency</p>	<p>CW</p>	
<p>5. Maclsaacs</p> <ul style="list-style-type: none"> • CW updated the meeting that Maclsaacs is theoretically available and ready for a new tenant, but suggested that it be an early item for the Canna Partnership, in order to establish a process for housing allocation. 			
<p>6. Admin assistant funding</p> <ul style="list-style-type: none"> • LH updated the meeting that we still haven't heard from DTAS re funding for a development administrator. • NTS have estimated Partnership administration to be. c. 2 days per month, but could commit to funding 2 days per week for the rest of the year and then budgeting it for next year, • IoCCDT can look at the option of funding 1 day per week for the rest of the year. It was agreed that it would be beneficial to be in a position to appoint someone as soon as possible, to have them in post for the beginning of the Partnership and also if Maclsaacs were to be suggested as housing to be bundled with the post to move 	<p>LH to draft and share outline job description, to directors and NTS.</p>	<p>LH</p>	

<p>forwards in finding a new resident. There were no objections at this stage to the idea of bundling the post and the house.</p>			
<p>7. Canna Partnership</p> <ul style="list-style-type: none"> • A positive discussion was held regarding the Canna Partnership. A structure of 2 voting members on either side was agreed to, with an agreement that no on-island NTS staff would be called to act as a voting member for the NTS. The NTS representatives to be the Highlands and Islands General Manager (currently Clea Warner) and the Highlands and Islands Business Manager (currently Sheona Leonard). Directors of the IoCCDT, as an elected and constituted body, to represent the community, with the potential for a rotational approach. Both sides to have the ability to co-opt non-voting attendees where necessary for expertise, for example to include the IoCCDT Development Manager, and a putative administrator. • CW confirmed that all NTS staff members can act as IoCCDT directors. • It was agreed that there would need to be a clear mechanism for identifying and dealing with conflicts of interest. • CW confirmed that the NTS IT department can set up a cloud for information sharing that all relevant parties can have access to. • CW has talked to NTS legal and they have said that there will need to be a vice-chair. CW and LH to investigate this requirement with Ailsa Raeburn. • It was agreed that it could be a stated responsibility of directorship of the IoCCDT to act as representative to the Partnership. • It was agreed that the Partnership should begin with scheduled monthly meetings, the dates for the first of these to be set for September and October. 	<p>CW to make it clear to NTS staff members that they can be on IoCCDT board.</p> <p>CW, LH</p>		
<p>8. Community shop See finance above</p>			
<p>9. Community projects</p> <ul style="list-style-type: none"> • Housing: Ecology are keen to do the loan funding, but there remains a shortfall. Andrew Prendergast (AP) has applied to the Island Communities Fund who'll fund up to £120k but it would need to be spent by the end of March. AP will to apply to Quaker Housing Trust and is looking elsewhere too. Crowdfunder, press release and poster to be sent out to the press and run past Jim Whyteside (NTS). (Canna Partnership to look at the process for 	<p>IM to create and circulate draft crowdfunder</p>		

<p>making press releases) GM and SL leave meeting</p> <ul style="list-style-type: none"> • CW stated that there is excess living space currently factored into the Canna House project compound which could potentially be used for the housing project. NTS are also purchasing the 4 shipping containers for the compound so these could be available once the project is complete. CW could look at extending planning permission for the compound beyond end of Canna House project if useful. • RTIF funding for Pier Hub – if successful that will come in in Spring 2022, to be spent by Spring 2023. • Coroghon Barn – waiting to hear back from HLF on second expression of interest. If successful there s a choice of Aug or Dec deadline. CW: recommended giving it as long as possible and appointing a consultant who knows the process, if possible. We have been entered for a Regeneration and Capital Grant by Highland Council – no confirmed date for decision. • Decarbonisation – application in with Island Community Fund - for putting energy monitors in all the properties. If successful, this work could be done over winter 2021/22. • The Rhu Church project is currently on hold. • AP is coming over at the end of September so we will schedule a directors’ meeting, which could tie in with a first partnership meeting. 			
<p>10. AOB</p> <ul style="list-style-type: none"> • AGM – date set for 4pm Monday 23 August • A mobile cinema screen will be on Canna Weds Aug 11 – 13 • The current consultation on the Islands Bond was highlighted – possibly of interest to those with croft land 	<p>FH to circulate all with details</p>		