

IoCCDT Directors Meeting 23 Aug 2021, Shearing Shed			
Minutes			
Present: Gerry Mackinnon Chair (GM), Pete Holden Treasurer (PH), Liz Holden Secretary (LH) , Isebail Mackinnon (IM), Caroline Mackinnon (CM), Fiona Hutton (FH), Indi Carnie (IC), Chloe Nicholson (CN) (NTS Ranger),			
Apologies: Winnie Mackinnon, Gareth Cole			
Note:			
Agenda items			
Action agreed	Who	When	
1. Administrator			
<ul style="list-style-type: none"> No update from DTAS re funding. NTS can fund 2 days a week. Liz to write formal ask letter. IoCCDT can fund 1-2 days per week. 28 Aug deadline for moving funds across as a donation from CREE (profits less sink fund contribution etc) into IoCCDT main account. IoCCDT directors in agreement. Agreed to advertise 1 year contract ASAP. Salary sliding scale £24-28,000. Up to 32 hrs/week. Need someone in post by November to take over admin for Partnership. LH to ask Anna to format advert. Advertise ASAP, closing date mid September, interviewing end September. Advertise on website, Facebook, Twitter, DTAS, SenScot. Also ask Andrew Prendergast/Ailsa Raeburn where would be good to post. Check whether Caslum could be used through the winter. Could investigate School as either accommodation for administrator or for temp workers. 	<p>LH write letter to NTS</p> <p>IM to check with CREEL directors</p> <p>LH to run advert past AP/AR and ask re advertising</p> <p>LH to check what NTS want to add to responsibilities</p> <p>LH to circulate draft advert to directors</p>	<p>LH</p> <p>IM</p> <p>LH</p> <p>LH</p> <p>LH</p>	<p>By 28 August</p>
2. Allocation of Macisaacs			
<ul style="list-style-type: none"> Fiona Hutton asked the meeting if they were happy for her to move to Mclsaacs as soon as possible. Meeting agreed in favour. Full housing allocation strategy to be developed by Partnership for the allocation of Tighard, to take account of residents, work needs, etc. 	<p>LH to write to NTS confirming IoCCDT in favour of FH's proposal, and stating that housing allocation to be item</p>	<p>LH</p>	



	for early Partnership meeting		
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