



Minutes of IoCCDT meeting held on Wednesday 23rd August 2023 at 4pm in The Inverter Shed

PRESENT: GERRY MACKINNON (GMK) (CHAIR), ISEBAIL MACKINNON (IMK), CAROLINE MARTIN (CM), WINNIE MACKINNON (WMK), AILEEN COLQUHOUN (AC), GARETH COLE (GC), JANE BASER (JB), PETE HOLDEN (PH), ANDREW PRENDERGAST (AP), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action & by Whom
1.Introductions & apologies	None	
2.Minutes of previous meeting	Approved	
3.Conflict of Interest	None	
4.Matters arising/Action points	Finance - Bank Signatories still to be sorted out	
	Housing designs	GMK to bring to MW office
	Canna 10K	MW to change date on website
	Community-led Marine Conservation - Arianne Burgess has contact details for Isle of Arran and Arran are happy to discuss this	



	with Canna .	
	Community Jobs List - AC and Laurel R have started to compile the list and all can add to it. Check if any of the jobs are NTS responsibility.	AC and LR to send out link to community jobs list to ALL
5.Finance	PH updated the meeting on the finance spreadsheet.	
	AP confirmed that there will be a lot of invoices coming into the account with the CB project now underway.	
	IoCCDT Budget - IMK suggested that we have a think about what we do with the funds we have available e.g the shortfall with the CB project. AP agreed that it was good to have some contingency funds available.	
	Bank Signatories - the forms are now with the bank. IMK has asked Royal Bank of Scotland if they would consider IoCCDT opening accounts with them and they have agreed. This could be done online.	IMK to follow up with RBoS
	AC requested the purchase of a laptop for her new role as Treasurer - all agreed.	
6.Development Manager update	Housing Plot Sales - NTS pre-emption clause - AP has introduced NTS to our case officer at Scottish Land Fund and they will arrange a meeting to discuss. It is hoped that out of that meeting an understanding can be reached and the plot purchase will be concluded.	
	Housing Designs - The community has fed back to C&B . Site layouts will be sent through as well, the loan agreement is now in place and AC is working with PH to draw down any invoices.	AP to send C&B response to feedback to MW to circulate
	Coroghan Barn - WTA have been out to Canna for the first community workshop. This was a success and everyone was happy with the feedback. WTA will be back out to Canna in October for the next workshop with the community. AP will liaise with PH re invoices.	MW to get LH's signature for docs

	Coroghan Barn - NTS have £30,000 available to do some work on the rood. Wil Tunnell has suggested taking off the slates piece-by-piece and Simpsons have been asked to carry out this work.	
	Decarbonisation - The Locogen report needs to be read thoroughly and digested. The main recommendations are around batteries and energy storage.	
	Visitor Hub - meeting this week between contractors for visitor hub and canna house. NTS are imminent to appoint Speyside Builders . A letter from NTS with a statement of intent for “Fair Work First” has gone to HC . Lease to be signed. AP and MW met with the NHS to discuss doctors' rooms. The room could be used for other purposes outwith the times the NHS requires it.	
	Rhu Church - still awaiting a decision - there is a meeting on September 5th so we may have some news after that.	
7.Canna Partnership - update on AP's	IMK and AC sent out meeting notes after the last CP meeting. It was good to have Phil Long (PL) at the meeting so he can see what happens and what has been happening. Frustration was expressed at the appointment of the person to take the harbour development project forward without consulting the community as a demonstration of how the CP process isn't working. AC acknowledged that PL got a lot out of his visit as it showed that IoCCDT are very vocal about their wants and needs.	
8.NTS Budget	The budget wishlist has been sent to SL . There are some items on the budget list that are a priority. The budget still has not been sent through. CW has said that she wants James Dean to wait until the end of Q4 before sending it however this is not what was agreed. Kat Brown has done the NTS budget presentation and the meeting was to happen after that.	MW to chase a budget meeting to work out the budget process.
9.Projects/Sub Groups		
a.Dark Skies	Ranger is taking this forward - no further update.	
b.HUG Development Group	No further update. Moorings invoice to be paid. Ron Bailey is coming to Canna in September. Next HUG meeting is in October.	



c.Highland Council	No further update on the school	MW to follow up with Mark Rodgers re options appraisal
d.Decarbonisation	Locogen Report	ALL to read and send feedback to MW
10. Administrator update	MW updated the meeting. Work continues on the Small Isles Snorkel Trail with a community consultation coming soon.	
11.NTS Staffing & Succession	Ron Bailey is giving advice and support to Nathan (NC) in his role as Acting Harbour Master .	
	List of tasks for each job - Harbour master, Maintenance Manager and Ranger.	MW to collate list of tasks
	At the CP meeting, SL explained that there had been interest from an on island resident to do the Ranger role. There is money in the budget for a F/T Ranger . The HM role is covered by the harbour budget.	
	Maintenance Manager - basic maintenance needed as plumbing and electrical fixes require professional certs. This could be a short term, self employed contract. SL still to confirm what has been discussed and what the various options are e.g. job sharing.	
12.Island Accommodation	Caravan	MW to check who owns the caravan
	The Square house has an HMO and has 4 rooms. It might be beneficial to have a spare room for any winter volunteers.	
13.Community Enterprises - Shop,	CREEL - still waiting for the quote from SD Wind for replacing cover on wind turbines. Meter readings due.	



CREEL, Moorings		
	Shop - There will be a shop meeting at the end of September - all ideas welcome. AC now ordering books for the shop. GC's book is due to be published in Spring 2024.	
	Moorings - The weather has not been favourable for many yachts this year. A lot of yachties go to Sanday, Tarbert and Coroghan. Bella Janes have been busy however.	
14.AOB	Climate Festival - Shearing Shed next Tuesday afternoon 2-4pm to make decorations. PVA glue needed. Further discussion on beach clean locations nearer the time.	AC and VC to put out to community to circulate to visitors
	Canna 10K - MW has started the admin for the run. We need to book a band for the ceilidh e.g. Highland Fire or Glenfinnan	AC and IMK to contact bands
	Future Management - community-led discussions. Look at different models and see what works. It would be good to invite Lucy Conway from Eigg to speak to the community about governance, pros, cons and concerns. Fliss Fraser could be invited to come over from Rum. AC offered Tighard for LC and FF visits.	MW to arrange LC visit
	Reactive Maintenance Sheet	MW to chase