



IoCCDT Minutes of Meeting held on Wednesday 16th October at 4pm in The Inverter Shed

PRESENT: AILEEN COLQUHOUN (AC) (CHAIR), ISEBAIL MACKINNON (IMK), GARETH COLE (GC), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action Point & By Whom
1.Introductions & apologies	APOLOGIES: GERRY MACKINNON (GMK), CAROLINE MARTIN (CM), JANE BASER (JB), WINNIE MACKINNON (WMK), ANDREW PRENDERGAST (AP)	
2.Minutes of previous meeting		
3.Conflict of Interest	None	
4.Matters arising/action points	NTS Budget	MW to arrange another budget meeting.
	Meeting with Glyn Young (GY) - IMK emailed GY to go ahead with the batteries at Canna House but not to the solar panels. If NTS want to contribute to the CREEL system, then that can be discussed. GY taking this back to NTS .	
	Canna logo - AC circulated the draft Canna logo. The designer currently has personal issues so there is slight delay. It would be good to get this finalised before next season so we can put some community merchandise in the shop.	ALL to have a look at logo design and feedback to AC .
	Diesel Tank at the farm	MW to follow up on diesel tank removal
		GMK to send details of the

		tank to MW .
5.Finance	AC circulated the finance report prior to the meeting. Still waiting for final accounts from the accountants. Canna Trading Ltd still to reimburse the whole amount for transfer (£19,442) to IoCCDT .	JB to make inter-account transfer.
6.Development Manager update	AP circulated the development manager report prior to the meeting. IMK briefly went through the report. Coroghan Barn - Lyndsay Clark has sent out a second draft and has AP has asked for feedback by 28th October .	Mobile Mast - MW to put together doc & letter.
7.Canna Partnership - update on action points	There was a discussion about the Condition Surveys of some of the Canna buildings. MW shared email with quote and letter to survey company from NTS . The money for the surveys (approx £10,000) may come out of the Canna budget.	MW to email Lauren Williams to say it had to come from CP and not agreed yet.
8.Farm Succession	GMK met with Nicky Downing (ND) , who visited Canna . ND will write an initial report then assist with the AECS applications and Farm Plan. Draft to follow.	
9.Common Grazing	GMK has spoken to Niall Campbell about a potential shared grazing lease. There is a meeting on 29th October with NTS . IMK explained to the meeting about how common grazing works with the crofts.	
10.Compound	GY is responsible for the compound being demobilized. MW has followed up with Angus Murray (AM) about the road repairs for timeline, who is carrying out the work.	MW to request a meeting with AM .
11.NTS Budget	Next budget meeting is on 31st October . Maintenance could be discussed again at this meeting - keep in the diary.	
12.Projects/sub groups		
a.Dark Skies	No further update. Dark Skies event was very successful. VC has circulated the Rum Dark Skies application to MW & TAIL to review and help us complete the Canna application.	
b.Tourism Group	There is a meeting with Travel Trade on 18th October . All agreed it was good that TAIL went aboard the cruise boats to	

	give a talk about Canna . There was a discussion about cruise boats, the cafe and GC hoping to work better with the boats. The timing of passengers coming ashore could be improved. There is an opportunity to sell passengers something small. We could look at an ordering system - buy & send option - this has a potential as an offering.	
	Ranger Walks still available throughout the Winter/ Off season.	
c.Visitor Hub	Rural Design came and did a site visit during the stopover today. There may be a progress meeting on Friday.	MW to confirm progress meeting with Rural Design .
	AP is still working with NHS on the licence to occupy for GP room in Visitor Hub .	
d.HUG Development Group	HUG meeting was held on 9th October. IMK updated the meeting on the HUG . Harbour works starting in March lasting for 4-8 weeks. CMar has asked Speyside to clear the area opposite the Visitor Hub to enable better access to the shore. NTS may be getting a new navigation buoy at the mouth of the harbour. David Philip (DP) will be sorting out a mooring for his yacht.	
e.Highland Council	No further update.	MW to keep following up.
f.Energy	Next meeting is to be scheduled now that AP is back from annual leave.	MW to organise next meeting.
g.Mobile Mast	AP has written a summary document of the costs for the mobile mast company. MW will put this together with the letter into a final document to send. Community has asked Willy Inglis (WI) to hold off finalising the lease with the mobile mast company until CREEL has finalised the deal with them. MW is following up with WI on this.	
13.Administrator update	MW updated the meeting on recent activities.	MW to ask TAIL for clarification on Shearing Shed bookings.
14.NTS Staffing &	DP now in post as Pier Manager .	

Succession		
	Canna House Manager - This has been discussed at the CP. IoCCDT asked that business development be included in the job description. Canna House is now a separate property budget-wise. NC and Canna House Manager will be within that budget. NC has agreed to look after the garden at The Square House and also continue to look after the grounds at the Rhu Church .	
15.Island Accommodation & Properties	The Bothy is the remaining property available.	IMK, GC and AC to send staffing needs to AM .
	The Square House - There was a discussion about the cost of the rooms for rent in The Square for seasonal staff. There is a marked difference between Caslum and The Square . NTS are still paying the utility bills however.	
16.Events 2025	IoCCDT need to sort out dates for various events in 2025 incl Visitor Hub opening. It was suggested that we could utilise the compound area for this event. The pier work should be finished by then.	MW to create list of events and known dates
17.Community Enterprises - CREEL, Shop, Moorings	CREEL - Meeting with VC and RS to look at meter readings. There are a few outstanding issues with bills. Dod has secured us an IBC of water for the batteries. GMK arranged this and CREEL needs to pay Dod . CMar will issue an invoice for work carried out to maintain the system. Annual maintenance visits are now to be arranged. JB is hopefully going to take over the CREEL accounts from IMK .	ALL to check that bills are correct when received.
	Shop - RS has agreed to continue cleaning the shop for October after which we will switch to the community cleaning rota. New shelves have been installed. Shop to be reorganised in time for next year's season start. Visitors continue to be delighted with the shop. Freezers to be purchased for the shed.	
	Moorings - JB will update on moorings on her return.	
18.AOB	DTAS funding - Extension funding has come through for at least another year's funding.	MW to do DTAS report.
	Bonfire Night - 5th November - everyone to gather stuff to burn.	



	DVD/Blu Ray/ CD player for Shearing Shed - AC has found a suitable machine online from John Lewis for £100. All agreed AC could go ahead and purchase.	
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		AC to purchase a new machine.
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