



Minutes of IoCCDT Meeting held on Wednesday 17th July 2024 at 4pm in The Inverter Shed

PRESENT: AILEEN COLQUHOUN (AC) (CHAIR), ISEBAIL MACKINNON (IMK), CAROLINE MARTIN (CM), JANE BASER (JB), ANDREW PRENDERGAST (AP), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action Point & By Whom
1.Introductions & apologies	<b>APOLOGIES:</b> GERRY MACKINNON (GMK)	
2.Mins of previous meeting	APPROVED	
3.Conflict of Interest	NONE	
4.Matters arising/ Action points	<b>Action Points:</b>	<b>GMK</b> to send invoice to <b>AC</b> for print and framing
5.Finance	<b>AC</b> circulated the finance report prior to the meeting.	
6.Development Manager update	<b>Housing</b> - There was a meeting held yesterday with <b>C&amp;B</b> and <b>CHT</b> about the planning applications. There was nothing major in terms of objections. The <b>Flood Risk Management Team</b> objects to raising the ground. We are unsure what this is about and it may be a misunderstanding or something procedural. <b>C&amp;B</b> will go back to them to iron out the issue. It is reassuring that there is nothing that is insurmountable.	
	<b>Housing - Planning</b> - The <b>Historic Buildings Team</b> at <b>HC</b> want an archeology watching brief on both sites. There is already an agreement with <b>NTS</b> that if anything is found, then an <b>NTS</b> archeologist will come and look at it, then there can be a watching brief if need be.	



	<p><b>Housing - Funding - The Island's Program</b> has opened for funding bids. There is £3 million available across all islands in Scotland. <b>AP</b> looked at applying for £300,000 (10% of overall fund available) but that may not have worked if we were to build all 3 houses as there is still a £150,000 funding gap. <b>AP</b> put an EOI in for doing 2 houses. <b>AP</b> assumed we would get funding from <b>HC</b> with the max being £25,000 by the end of February next year.</p>	
	<p><b>Housing - Funding - AP</b> and <b>CHT</b> met on Monday. There may be another proper round of funding application in the autumn so we could potentially get it. Local authorities will collate all the bids then put these forward to the <b>Scot Govt Community Regeneration Fund</b>.</p>	
	<p><b>Housing - Funding - Rural &amp; Islands Housing Fund</b> - there are set amounts available. Any borrowing from a building society will be set on the rent. <b>AP</b> is going to ask <b>NTS</b> for a contribution to make up the rest - <b>NTS</b> have not been approached yet. With £280,000 from the <b>Island's Fund</b> and <b>Community Regeneration Fund</b>, at these levels, the funding all looks credible.</p>	
	<p><b>Housing</b> - It may be the way forward to start with building 2 houses but there are a lot of variables to think about. <b>IoCCDT</b> had sent a letter to <b>NTS</b> previously asking for the shortfall money.</p>	<p><b>AP</b> to do two breakdowns - 1 for 2 houses, 1 for 3 houses.</p>
	<p><b>Housing</b> - It is a lot of work building 3 houses. There is the possibility of doing 2 houses and seeing how it goes then 5 years down the line, build the 3rd however this would incur more mobilisation costs. We would have to go back to <b>NTS</b> and say we are delaying building on one site at that time. We are always going to need houses and bedding in 2 households for a community this size is a challenge.</p>	
	<p><b>Coroghan Barn</b> - We are still waiting for the final sign off from <b>NTS</b> and then we are ready to go to planning.</p>	<p><b>MW</b> to email <b>CW</b> and follow up on this.</p>
	<p><b>Coroghan Barn - Lyndsay Clark</b>, Heritage consultant has visited the island and met with the community. She will produce a first draft of the strategy.</p>	
	<p><b>Coroghan Barn - Community Enterprise Scotland</b> - first meeting has taken place.</p>	



	<b>Rhu Church</b> - Still waiting for confirmation of Heads of Terms from <b>Church of Scotland</b> solicitor.	
	<b>Visitor Hub</b> - <b>AP</b> still pushing <b>NHS</b> for licence to occupy.	
<b>7.Canna Partnership - update on action points</b>	<b>Angus Murray</b> , new Operations Manager, <b>NTS</b> - <b>IMK</b> and <b>GMK</b> met with him briefly when he visited.	
	<b>Canna Partnership Review</b> - With <b>Angus Murray</b> starting in post, this is a good time to do a review to reestablish boundaries. <b>Angus M</b> will be out to <b>Canna</b> for the August <b>CP</b> meeting. <b>AP</b> has spoken to him also.	
	<b>Simon Fraser Legacy</b> - <b>Angus M</b> is going to take this forward. The community would like it to go to the seabird project as this is not evident anywhere on the island. Some of the funds could go towards continuing the work. Clarification of the money and its use is needed as there was mention of a 3D relief map at the visitor hub in previous meetings.	
	<b>Change House Barn</b> - <b>CW</b> is putting it through as an emergency fund to stabilise the barn. <b>IMK</b> has queried the options appraisal work. There will need to be decisions made during the stabilisation work to ensure suitability for future use. <b>AP</b> has spoken to <b>Angus M</b> about this.	
	<b>Burnside</b> - plans have been sent to <b>CM</b> and <b>CMar</b> . <b>MJ</b> will also have a look. It is anticipated that this work will be in next year's budget.	
	<b>Woodland Plan</b> - <b>Andrew Jackman</b> will be asked to do this with the community.	
<b>8.Farm Succession</b>	No further update	
<b>9.Common Grazing</b>	No further update	
<b>10.Compound</b>	We will need to start looking at this in September as we will know more about what we need by then. We may look at different flexible accommodation i.e. <b>Knoydart</b>	



<b>11.NTS Budget</b>	IMK has spoken to <b>Angus M</b> about sharing the maintenance budget.	
<b>12.Projects/ Sub Groups</b>		
<b>a.Dark Skies</b>	VC, <b>Tail</b> and <b>MW</b> had a meeting to brainstorm ideas for taking <b>Dark Skies</b> application forward.	
<b>b.Tourism Group</b>	NTS are providing a tablet so visitor surveys can be carried out. <b>Tail</b> is looking at getting the best out of the data.	
	<b>Hidden Scotland</b> and <b>Robin McElvie</b> have articles coming out about <b>Canna</b> - this will be later in August 2024.	
<b>c.HUG/HDG</b>	<b>Ron Bailey</b> has issued a <b>NTM</b> about <b>Canna Harbour</b> - general information	
<b>d.Highland Council</b>	<b>MW</b> updated the meeting about the school	
<b>e.Energy</b>	First meeting of the sub group happened. <b>MW</b> is typing up the minutes. <b>NTS</b> are also concerned about the power issues. The mobile mast company also has an expectation of power supply. This gives us the opportunity to get improvements into the power grid. Useful information has been sent from <b>Eigg</b> about the use of an external agent to help with negotiations.	
<b>f.Mobile Mast</b>	The land belongs to <b>NTS</b> but the power supply belongs to <b>CREEL</b> . There was a discussion about capacity and what <b>NTS</b> can do to offer assistance. We need to identify what we need to do to guarantee power supply, and what we need to do to future proof the system. We could get <b>Cell:CM</b> to help us negotiate with EE. It is important that communication is clear about all of this.	<b>MW</b> to email all those involved including NTS about comms.
	We had a meeting with <b>Ian Mitchell</b> while he was here. There is a switch that needs to be fixed as there is too much demand on the system at one time and the switch keeps tripping. Ian suggests splitting some properties across the 3 phases. Its about management of demand then moving onto increased power capacity. A sub contractor will be needed for the 3 phase connections. It will be important to manage demand and access across all 3 phases. MW updated the meeting about the new genny quote.	
	<b>Wind &amp; Sun</b> will be out to <b>Canna</b> at the end of July and can replace the breaker switch that keeps tripping.	



<b>13.Administrator update</b>	MW updated the meeting on recent activities.	
<b>14.NTS Staffing &amp; Succession</b>	<b>Pier Manager - NC and Angus M</b> did the first round of interviews and there will be a second round in August. There was a discussion about the recruitment process.	<b>MW</b> to ask for an update from <b>Angus M</b> and <b>CW</b> with cc <b>NC</b>
	<b>Recruitment Policy</b> - this still needs to be formalised at the <b>CP</b> .	<b>All</b> to have a look at the draft recruitment policy.
	<b>New Farm Manager - NTS</b> need to start thinking about this as housing will need to be found for this role and also a potential new <b>Canna House Manager</b> .	
<b>15.Island Accommodation &amp; Properties</b>	<b>The Square House - Ian Mitchell</b> installed two smoke alarms today. The temporary occupancy licence is in place - still some joinery and electrical work to be carried out. All agreed it is good to have <b>The Square House</b> for seasonal workers.	
	<b>New Pier Manager</b> will go into either <b>Caslum</b> or <b>The Bothy</b> .	
<b>16.Events 2024</b>	<b>Canna 10K</b> date - last weekend in May 2025.	<b>CM</b> to ask <b>CMar</b> to look at tides
	<b>AC</b> circulated the finance report from <b>Canna 10K 2024</b> . <b>AC</b> has plans for next year's <b>Canna 10K</b> . All agreed that everyone should pay for the ceilidh. Runners get a ticket for the BBQ when they register - everyone else should pay £5. Times for the bar closed to be decided and the food/ bar could be set up in the stable to keep the Shearing Shed clear for the ceilidh. Community volunteers to man the bar e.g. doing 1 hour shifts	<b>All</b> to read report
	<b>Havana Film Festival</b> - this will be a good test run for the community run bar. <b>AC</b> is looking for volunteers to do a puffin walk.	<b>AC</b> to ask <b>VC</b> if she can do the puffin walk.
<b>17.Community</b>	<b>CREEL</b> - as above	



<p><b>Enterprises - CREEL, Shop, Moorings</b></p>	<p><b>Shop</b> - meeting held. All running well. <b>Moorings</b> - all fine</p>	
<p><b>18.AOB</b></p>	<p><b>AC</b> asked that everyone is to give feedback on emails especially from <b>AP</b> and <b>MW</b></p>	
	<p><b>Whole Community Meeting/ CP Review</b> - it would be good to bring these together. There are new people on the island and it would be good to explain how the <b>IoCCDT</b> and <b>CP</b> work, and how the community businesses work. <b>Ailsa Raeburn</b> has offered to facilitate two workshops for this. <b>AP</b> may be able to come out 7th to 9th July.</p>	
	<p><b>Rabbits</b> - there was a discussion about the rabbit fencing as there are lots of rabbits around. <b>NTS</b> had a rabbit control program in place to keep rabbits off the in-bye land using the rabbit boxes and keeping the rabbits up on the hill. Rabbits undermine the cliffs, dykes, CB, archeology and eat all the grass. It is also important to maintain the rabbits for the raptor population. There is lots of maintenance that needs to be done. <b>Evergreen</b> come once a year, however we may need to ask them for advice.</p>	
	<p><b>Ian Mitchell</b> thought the energy audit was a good idea as it may get people thinking about their energy use and it would be good to understand what everyone is using.</p>	