



IoCCDT Minutes of Meeting held on Wednesday 19th March 2025 at 4pm, The Inverter Shed

PRESENT: GERRY MACKINNON (GMK) (CHAIR), CAROLINE MARTIN (CM), WINNIE MACKINNON (WMK), ISEBAIL MACKINNON (IMK), ANDREW PRENDERGAST (AP) (ONLINE), MARGARET WILLINGTON (MW) (MINUTES)

Agenda Item	Minute	Action Point & By Whom
1.Introductions & apologies	GARETH COLE (GC), AILEEN COLQUHOUN (AC), JANE BASER (JB) - All sent apologies	
2.Minutes of previous meeting	APPROVED	
3.Conflict of Interest	NONE	
4.Matters arising/ Action points	All Action Points completed. Puffin Trail - GMK walked around with TALL and decided on a circular route. The path is there, it just needs a couple of small bridges added. MW thanked MJ for cutting the plywood for the new puffin trail signs.	
	Visitor Hub - The completion certificate has been sent and MW has printed out and included in the Visitor Hub Operational Manual file. GP has had a look at the room and is happy. NHS Infection Control are still due to come out and do final sign off.	
	Scottish Landscape Charter - CW has requested photos to be sent. Some photos in the CREEL dropbox.	MW to gather photos together and send to CW.
5.Finance	AC circulated a finance update ahead of the meeting.	

6. Development Manager update	Housing - now at Stage 4 moving towards building warrant. There is a meeting in early April to catch up with where we are in the process. Funding from HC loan for this design work. Once we get tender prices back we will be able to get a handle of costs for funding applications.	
	SIMPK - AP is meeting with other Small Isles and Knoydart next week about the management company. At the CP meeting, CW had queried if NTS could be part of this. This is still a possibility - HC have house on other islands too and so they may also be interested in being part of it.	
	Coroghan Barn - We are still waiting to hear back from planning. Lucy Prins HC Planning came out to Canna last week. It is hoped an update will follow soon.	
	Coroghan Barn - AP is working on the business plan with the bulk of the text done. AP will issue a draft for comment at the end of the month. AP will then start looking at heritage and regeneration funds to bid for.	
	Mobile Mast - AP met with the team - there are no anticipated problems with the CREEL quote. The company want to get the work over the summer this year. Steve Wade has come back with an updated quote. We are still waiting for DT Gen and Jamie MacIntyre. We need to be aware that the lead times for leases with NTS for the PV's may take some time.	MW to follow up with DT Gen and Jamie MacIntyre.
	Visitor Hub - Lease plan - The requested changes have been sent to the solicitors. Once the NHS have done their Infection Control inspection, we can sign the SLA with them.	
	Rhu Church - AP will put together an EoI for the Community Regeneration Fund at HC at the end of the month for the next stage of the feasibility study.	
	Empty Homes - GMK & IMK attended the Empty Homes meeting. AP has spoken to the EH Officer at HC so we can make a start/ investigation. This work will need to be carried out in conjunction with NTS on how we take this forward.	
7. Development Plan		
a. Community	The Community Archive idea is part of the CBdevelopment. There may be support and funding available for pulling this	AP to pull out the digital/

Archive	together. Eigg got support from Highland Archives to do this work. We asked Lyndsay Clark, Heritage Consultant for CB, to look at this as part of the Heritage Plan for the barn. There are some links and contacts in her proposal document	collective memory text from CB document and circulate.
b.Senior Care Accommodation	All agreed it would be good to have a place on the island where older people can stay. SICC are talking about this as well. In particular, the new Belford Hospital in FW to include accommodation for visiting families. They have this at Raigmore Hospital in Inverness. It should be a consideration when renovating houses. Care homes on the mainland are not a good solution for islands - being in your own home is more beneficial. This could be extended to include those with disabilities, not just the elderly. Good examples to look at include St. Margaret's Hope in Orkney and projects in the Uists and Applecross.	AP to look at Applecross and circulate link.
c.Multi-purpose building	There are different small businesses on the island and it would be good to have one building that could serve lots of different businesses. There could be a kitchen/ freezer space with bookable rooms/ whole building for a day/ half a day. It is in the development plan and the infrastructure could be focused around setting up businesses. A location for such a building is yet to be determined however all agreed that having sheds with sheds is a good idea e.g. at the compound or at the pier. AP highlighted a new build in the Loch Tay area with food safe finishes. It would be worth getting in touch with them.	IMK to look at Loch Tay development. AP will also have a look and circulate any useful links.
8.Canna Partnership update	Bridget Fraser - CW still to follow up on this - ongoing.	
	Letter to NHMF	ALL to read this and send feedback to AP.
	Endowment Fund - a statement of account will be available at the April CP.	
	Common Grazing - EXCO have sent the proposal back to Stephen Small to look at the legals.	
	Canna House will open on the Easter weekend. Invitees to various openings will receive a goodie bag with island gifts included. CH Manager, Karen Clark starts work on 2nd April.	

	CP REview - MW is organising another meeting date with Ailsa Raeburn. IMK requested that good practice guides from the Scottish Land Commission and Land Reform Bill are included in the updated CP Agreement. This will also include Management Plans as part of the Land Reform Bill legislation.	MW to follow up on the new meeting date.
	Change House Barn - This has now gone to planning. Proposed works are to take the roof off and stabilise the building. There are some comments on the planning portal. AM has sent the NTS response to the comments to the CP.	MW to send link to planning portal to Directors.
9.NTS Budget	Final budget is coming out today. James D is going to send it through to MW to circulate.	
10.Projects/Sub groups		
a.Tourism Group	Next meeting in April.	
b.Harbour/ Pier Signage	DP sent an email out to everyone about signage on the Pier. All agreed to no speed limit sign, yes to waste management signs. A sign of details of VHF etc could be put on the front of the pier. Visitors only use the waiting room when they are leaving the island. RIB companies should point visitors to the Visitor Hub toilets not the waiting room toilets.	MW to draft a reply to DP and circulate before sending.
c.Energy/ Mobile Mast	As above.	
d.Dark Skies	VC email	ALL to reply to MW's email
e.Canna 10K update	MW updated the meeting on Canna 10K - we now have about 74 runners registered. Band organised - Lachie Robinson plus 2 others. AC has been organising t-shirts, medals and trophies.	MW to do F&E forms for NTS
f.Events 2025	Visitor Hub Opening - Wednesday 16th July. Kate Forbes visit - MW asked about the date change however all agreed it would be better for the island if she didn't come when there was an event as the community would want to talk to her about island issues. An invitation will be sent to her in any case. Calmac staff, Gina MacLean at Mallaig Marine to be invited.	MW to send invitee list to Directors.

	Calmac used to send visitor numbers for the Wednesday stopover. These could be sent to DP.	MW to email Calmac to see if we can get the Wednesday visitor numbers.
11.Administrator update	MW updated the meeting on recent activities.	
12.Island Accommodation & Properties	The Bothy - list of issues to be sorted out now on RMS.	
	Andy Gow, roofer - no further update on dates yet.	
	Burnside - It is hoped work will begin at the end of April. Contractors will need to bring their own accommodation e.g caravans in the compound. Speyside is carrying out the contract.	
	The maintenance, projects and budget meeting were all rolled into one meeting last week. Change House, the water and the borehole were all highlighted as needing to be pushed forwards. It was agreed at the meeting that any budget for the borehole should be spent on getting it connected as opposed to installing any monitoring equipment. AM is sending the original quote to MJ to be checked on works already carried out. The borehole shed needs to be kitted out and connected to the electricity supply. AP highlighted that this work needs to be clarified and agreed at the next CP meeting. MJ has requested that the 4 isolator valves on the island are located and mapped. MW printed out water system maps from NTS and has given these to MJ.	IMK & CM & AP to take to the next CP meeting.
13.Community Enterprise - CREEL, Shop, Moorings	CREEL - Ian Mitchell thinks we won't have time to do works before the season starts. We will need to speak to Cafe Canna about timescales. We may have to focus on Cafe works first. Quote from Colin King has come in and was discussed in the meeting.	MW to speak to Ian Mitchell and then organise a meeting with Cafe Canna.

	Shop - some stock is coming in this week. The community employee will be in charge of the shop and will also be doing Visitor Hub and Shearing Shed.	AC to create a shop/ hub/ shearing shed checklist including defibs checks.
	Moorings - GC has spoken to Andy re mooring checks for this year.	GC to let DP know about Andy visit.
14.AOB		
a.KLCT Esmee Fairburn approach	Kyle of Lochalsh Community Trust have invited IoCCDT to join a joint initiative to put in an EoI to the Esmee Fairburn Foundation which it hopes will fund the organisations for several years for roles, revenue funding and development works. Camus Croise and Knoydart are also included. It is hoped the 4 communities can showcase asset based learning and access extra resources including development, travel and learning. AP raised concerns about capacity here in Canna however if Kyle of Lochalsh is willing to do the initial application work then it might be possible. It would be good to be in touch with these other communities and worth building the relationship with Esmee Fairburn as they like to get alongside community organisations for a good period of time through their funding packages. All agreed that AP should get back to Susan and say yes and a meeting be organised with Susan and some Directors to discuss further.	AP to contact Susan and organise a meeting.
b.Kate Forbes visit w/c/21st July	As above.	
	There was a discussion about the community raising issues. All agreed that if a community member has an issue then they should go and speak directly to the contractors, or the point of contact on the island e.g. DP, or bring the issue to MW and she will assist in dealing with the issue. MW is developing a "Contractors Code" to include speed limits and other useful	



	information. We want to build good relationships with our visiting contractors.	
--	---	--